

**Town of Amherst Planning Commission  
Minutes  
September 1, 2021**

A meeting of the Town of Amherst Planning Commission was called to order by Chairperson June Driskill on September 1, 2021, at 7:00 P.M. in the Council Chambers of Town Hall at 174 S. Main Street at 7:00 PM.

It was noted that a quorum was present as indicated below:

P	June Driskill	P	Clifford Hart
P	William Jones	P	Janice N. Wheaton
P	Anne Webster Day		

Town Manager Sara Carter and Clerk of Council Vicki Hunt, in her capacity as Secretary to the Commission, were present.

There being no one listed to speak on the citizen comment sign-in sheet or otherwise, no comments were made.

After Town Manager Carter gave a report, Ms. Wheaton made a motion that was seconded by Mr. Hart to hold a public hearing at its meeting on October 6, 2021, on an application of Mr. and Mrs. Boynton for a special use permit for short term rental on property located at 204 and 206 Washington Street, Amherst, VA, as recommended by staff.

Mr. and Mrs. Boynton were present to answer questions.

After discussion, the motion carried 5-0 as follows:

June Driskill	Aye		Clifford Hart	Aye
Janice Wheaton	Aye		Anne Webster Day	Aye
William Jones	Aye			

Mr. Hart made a motion that was seconded by Ms. Day to approve the minutes of the March 3, 2021, meeting.

There being no discussion, the motion carried 5-0 according to the following:

June Driskill	Aye		Clifford Hart	Aye
Janice Wheaton	Aye		Anne Webster Day	Aye
William Jones	Aye			

Town Manager Carter reported on the procedure to recodify the Zoning Ordinances. Staff will proceed with recodification of the zoning and subdivision process, as recommended by staff. Further discussion on the matter is deferred.

Town Manager Carter reported on the involvement of Central Virginia Planning District's to review and update the Town of Amherst Comprehensive Plan. A copy of the CVPD's draft schedule and work plan was presented to the Commissioners. Further discussion on the matter is deferred.

There being no further business, the meeting adjourned at 7:22 PM on motion by Ms. Day seconded by Mr. Hart.

\_\_\_\_\_  
June Driskill, Chairperson

Attest: \_\_\_\_\_  
Secretary

FOR APPROVAL